



Minutes

Regular Meeting of the Board of Directors for Chandler Heights Citrus Irrigation District
26651 S. Valencia, Queen Creek, AZ
September 8, 2009

A public meeting of the Chandler Heights Citrus Irrigation District was convened on Tuesday, September 8, 2009 at 26620 S. Mandarin. The meeting was called to order at 6:00pm with Pat O'Malley, Gene Rose, Derek Arnson and Recording Secretary and Office Administrator, Jolliien Williams in attendance. Field Operations Manager, Alfonso Garcia joined the meeting later while already in progress. From the public was district resident and the external engineering representative of the Mini-Storage project at Riggs and Recker, Shane Kobialka of SVK Engineering.

During the call to the public, Shane indicated that the project had received most of the necessary approvals from the county and had been working with Mr. Gene Rose in appropriating specific impact fees but had an issue with the Fire Impact Fee. Gene Rose requested time to research the details and committed to follow up on the issue at the next regular meeting or perhaps in a special meeting called for the purpose of addressing this issue. (MP3 file 0:00:45 – 0:08:00)

Emergency Pay (MP3 file 0:08:10 – 0:24:00)

Derek Arnson made motion that the District pay field staff \$1.50 per day for carrying company cell phones and \$2.25 per day for carrying the Emergency phone. This policy will be extended to the Zanjeros if they answer a call on their days off. Jolliien will verify whether or not this will be a non-taxable item and have the field staff sign an agreement of consent. Employees will start getting paid the daily per diem on the next pay period beginning 9/20/09.

Irrigation Rates (MP3 file 0:24:15 – 0:39:05)

The Board agreed that irrigation rates should match the output of the wells. The basic charge for water will not change, however; the hourly rate per well may either increase or decrease based upon output. Pat O'Malley made a motion that we make the appropriate rate adjustments as soon as possible. Gene and Derek seconded. These changes will become effective 10/1/09.

Domestic and Irrigation Statements (MP3 file 0:39:55 – 0:49:55)

The Office Administrator reported that combining the irrigation and domestic payments is not as time effective as originally anticipated. Of the 2 billing systems, one prints invoices completely alphabetically and the other does not, therefore; the office staff is spending more time alphabetizing, collating and combining statements that it's not cost effective. She advised the board that it would be more cost effective to pay the extra postage to mail the statements out separately again rather than pay the additional hourly wages. The Board agreed to start mailing the irrigation and domestic invoices separately. Gene Rose made the motion, Derek and Pat seconded. Additionally, the irrigation statements will be mailed out on or around the 1st for usage coverage the entire previous month.

Master Plan (MP3 file 0:50:50 – 0:52:45)

Mr. Rose is still working with the Black Brothers and Bruce Hallsted on completion of the Master Plan. More details to come.

Workers Compensation/General Insurance (MP3 file 0:54:35 – 0:58:30)

The Office Administrator reported receiving a quote from Hill & Usher quoting discounted rates 10-15% better than the Districts current rate with SCF Arizona. She will follow up to confirm any penalties for terminated a policy mid-term and report back.

Service Agreements (MP3 file 0:58:45 – 1:01:40)

With the change in easement policy, the Office Administrator approached the Board to inquire if it were still necessary to have service agreements notarized. She recommended instead verifying identity with a state or government issued ID as an alternative. The Board agreed and approved the change effective immediately.

Employee Status – Salvador Garcia (MP3 file 1:01:45 – 1:03:15) - Tabled

Tabled until Salvador can be present.

Presentation of Agenda Items (MP3 file 1:03:20 – 1:05:55)

The Board directed the Office Administrator to be specific on the agenda items but keep it to one line.

Routine Reports and Updates (MP3 file 1:06:00 – 1:40:25)

Pat O'Malley provided updates on office computers and water quality and reports that all is well. Gene verbally reported that he is continuing to work with the LDS church and mini storage projects and is wrapping up the WIFA grant but needed the Board's signed approval that he is responsible for coordinating all phases of this work. Please review the attached file.

Minutes from Previous Meetings (MP3 file 1:40:45 – 1:44:50)

The minutes from the August 11 and August 27, 2009 meeting were read and approved.

Consulting Previous Board Members on District Business (MP3 file 1:50:20 – 1:55:45)

The Board discussed and decided that it will be necessary at times to contact previous Board Members to gain assistance on historical events or facts. They prefer that this communication happen at the Board level unless directed otherwise.

The meeting adjourned at 8:10pm.

Pat O'Malley

Gene Rose

Derek Arson

Jollieen Williams (Recording Secretary)