



Minutes

Regular Meeting of the Board of Directors for Chandler Heights Citrus Irrigation District
26651 S. Valencia, Queen Creek, AZ
July 14, 2009

A public meeting of the Chandler Heights Citrus Irrigation District was convened on Wednesday June 14, 2009 at 26620 S. Mandarin. The meeting was called to order at 6:05pm with Pat O'Malley, Gene Rose, Derek Arnson, Recording Secretary and Office Administrator, Jolleen Williams and Field Operations Manager, Alfonso Garcia in attendance. From the public were district resident Roger Heywood. No one spoke during the call to public.

Roger Heywood (MP3 file 0:01:05 – 0:27:00)

The Board agreed to a \$175 fee for the first 2 field technician visits to inspect the line and \$75 each additional trip and \$250 for anything outside of the normal inspection

Private Irrigation Line Tie-In Policy (MP3 file 0:28:15 – 0:34:05)

The Board agreed that all private work is subject to inspection by a CHCID technician. Pat O'Malley moved to approve the Private Irrigation Line Policy as amended (updated policy will be added to once document has been updated). Gene Rose seconded the motion and it carried unanimously.

Relocating Emergency Connection (MP3 file 0:28:15 – 0:34:05)

Mr. Arnson requested tabling the discussion until he gathers more information on Queen Creek water before making a decision.

BuildOut/ (MP3 file 0:34:10 – 0:35:10)

Mr. Rose advised he's been on contacted with Bruce Halsted regarding the Master plan. He indicates that a proposal is ready to be sent to Black Company and expects to have an update by July 24, 2009.

WIFA (MP3 file 0:35:10 – 0:38:20)

Mr. Rose indicated that the District has been approved for a \$24,000 WIFA grant for an engineering study to outline the scope of work projected for bring well # 4 into the plant for drinking water supply. Also, this study will suggest the size of a new water storage tank to be constructed at the plant. With this information, it will enable an engineering company to develop the required specifications and drawings for construction. This study will require approximately 30 days after the notice to proceed is received from WIFA. **POE Leak Update** (MP3 file 0:38:25 – 0:50:45)

Mr. Rose advises the cost estimates from Skip @ Performance 83 seemed a little high. He has considered bidding out but would first like to negotiate with Skip to get the price down. Should the District decide that Performance 83 will do the work, it's possible that Skip may ask for about a \$10,000 advance payment for materials. Gene will communicate the details with the District Office Manager in the next few days.

Replacing InHance (MP3 file 0:51:45 – 1:06:45)

Tabled until next Month. Mr. Arnson raised the point that Town of Queen Creek has been using InHance successfully and would like to gather more information about their processes before making a decision on replacing software.

Replacing Office Cubicles (MP3 file 1:09:30 – 1:14:30)

Jolleen indicated that replacing the existing cubicles with new one's was not a top priority at this time but requested that the Board consider instead an allowance for purchasing 2-3 office desk in place of spending \$1500 - \$2000 new cubicles. The Board indicated that if the goal was to open the office up to make it more inviting and customer-friendly, such an option was probably the best route at this time. Jolleen would research cost and report back via email.

Colby & Powell (MP3 file 1:15:30 – 1:20:00)

District Accountant Chriss Blankenship and President of the Board at the time, George Surbeck met with Colby and Powell during the summer of 2008 and negotiated an audit fee of no more than \$6000. They submitted an initial invoice for \$3000 and later invoiced the District an additional \$4600 for a total of \$7600. Chriss and Jolleen have been working with the representatives at the firm to resolve the discrepancy. We are expected a corrected invoice on or before July 31, 2009.

Backhoe Loan Payments (MP3 file 1:20:00 – 1:31:00)

After close discussion of district finances, planning for upcoming projects and monitoring of funds, Ms. Williams indicated that paying off the backhoe at this time would not cause the District any additional financial strain. Mr. Gene Rose made motion that the District payoff the existing backhoe loan. Pat O'Malley and Derek Arnson seconded the motion. It carried unanimously. Jolleen agreed to have the check prepared early in the next week.

Adding Items to the Agenda (MP3 file 1:31:10 – 1:52:40)

The Open Meeting Laws indicated that meeting agenda's are to be posted within 24 hours of the meeting. As a courtesy to the public, the District typically posts agenda's at least 48 hours before the meeting. If someone from the public requests to be added to the agenda, the District Secretary requires that the request be submitted in writing and if there is any question about whether or not the issues is appropriate for a separate line item or is something that could be addressed during the open to the public, she would defer to the Board. Any board member can change or add agenda items within the legal time frame.

Routine Reports (MP3 file 1:54:55 – 2:05:50)

Please review the audio file and see any attached documents.

Minutes from Previous Meetings (MP3 file 2:06:00 – 2:10:50)

The minutes from the June 10 and June 17, 2009 meeting were read and approved.

The meeting adjourned to Executive Session at 8:10pm and returned to Regular Session at 10:30pm.
The regular meeting adjourned at 10:40pm.

Pat O'Malley

Gene Rose

Derek Arnson

Jollieen Williams (Recording Secretary)